### New Legislation

**Date:** June 23, 2020  |  **Time:** 9am-10am  |  **Presenters:** David Elliott & Jay Jennings

**Description:** David Elliott and Jay Jennings will present on the topic of legislation. Starting with the three bills that passed this session, Envelope Dates, Even-year funding, and Youth voting. There will also be discussion of the implementation of these bills, bills that did not pass, but are likely to heard in future legislative sessions, and if time allows, new bill ideas being worked on for future legislative sessions. Be ready to learn, two of these bills impact this fall, all three have impacts for all future elections. Questions will be answered.

**Presenters:** Dave Elliott has been Secretary of State Wyman's Policy Director since 2014. He has worked in and around elections issues since 1984. Starting with six years at Thurston County Elections, and 15 years in the state election office. He has also worked as a fiscal analyst for local government, and a policy researcher for the courts. His kids are grown and through college. He enjoys sailing and bicycling.

WebEx Information: Meeting number (access code): 146 049 5715 | Meeting password: KpprgmWM234

### Washington State Cyber TTX

**Date:** June 24, 2020  |  **Time:** 8:30am-12:30pm  |  **Presenters:** DHS / CISA / SOC

**Description:** The Department of Homeland Security in partnership with State and County Elections Officials will conduct a virtual Table Top Exercise. The TTX is a discussion-based exercise used to improve overall security awareness and to validate plans and procedures. Response to and recovery from a defined incident is intended to generate discussions of various issues regarding a hypothetical, simulated emergency.

**Presenters:** Bios soon

Adobe Connect Information: Conference Bridge 855-852-7677 | PIN: 9999-4371-9589

### COOP Planning

**Date:** June 25, 2020  |  **Time:** 9am –10am  |  **Presenters:** Heather Sorgen, Douglas & Thurston

**Description:** How to develop a COOP and the many reasons why we need one. This session will dig deep on COOP planning, by discussing what can be done once you get that COOP ready. Should you practice it? How do you know if it works? Should you have it with you at all times? Could it work for situations not thought of before? How does this year’s pandemic affect how you will implement your plan? So many questions! We will explore these ideas and more! Be sure to have your COOP available to you while we go over all these questions and get the answers we all want.

**Presenter:** Heather Sorgen works in the Certification and Training Program in the Elections Division of the Secretary of State’s Office. She loves her job and enjoys interacting with each and every one of our county partners.

WebEx Information: Meeting number (access code): 146 710 6950 | Meeting password: d7JZAYaJR52
# Session Title | Date | Time | Presenter
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Incident Response Planning | June 25, 2020 | 10am –11am | Jeff Records

**Description:** Incident response planning is all about ensuring that when a crisis hits, you’ll have access to the information you need to react quickly - and make the right decisions! The Washington State Elections incident response process can start at the county level or in the OSOS systems. It is vital to success and quick resolution that all members of the IR team know and understand what is needed from them during an Incident Response. We’ll discuss the Washington State Elections Security Operations Center IR plan and how Counties interact with OSOS SOC and other partners to resolve incidents quickly. We’ll share the OSOS IR plan and start the process of creating and utilizing a detailed Incident Response Plan for your county. We will cover the importance of identifying system and data ownership, so that the appropriate parties are consulted or informed when incident response impacts their business activities.

**Presenter:** Jeff Records has been working in security for agencies in the capitol region of Washington for over a decade. He has a background in education and a degree in elementary education from Washington State University. Jeff lives in Lacey WA, with his wife and 2 dogs on an urban homestead. In his spare time Jeff helps run a non-profit makerspace called OlyMEGA where he can be found teaching or helping others make things of all shape and sorts. Fun Fact: Jeff was on the November 2018 Ballot in Precinct 301 of Thurston County. He however did not win his race.

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**Session Title | Date | Time | Presenter
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Crisis Communication Planning | June 25, 2020 | 11am –12pm | Kylee Zabel

**Description:** In this session, you will receive an overview of crisis communications planning and reputation management. Learn how to strengthen communications practices before a crisis occurs, best practices for leading during a crisis, and how to manage your office’s reputation throughout an emerging event or situation. Regardless of the size of your office, you will walk away with practical tips you can start implementing now so you’re better prepared in the event of a crisis.

**Presenter:** Kylee Zabel is the Communications Director for the Office of the Secretary of State. Prior to joining OSOS in September 2019, she worked as the Web and Social Media Coordinator and a Public Information Officer for the Republican Caucus in the Washington State House of Representatives. She also previously served as the editorial assistant for The Washington Diplomat and a session reporter for the Washington Newspaper Publishers Association. She attended the University of Washington, where she graduated with a bachelor’s degree in journalism and political science.

WebEx Information: Meeting number (access code): 146 196 6003 | Meeting password: dUQwU2Rn733

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Start meeting
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