Full Accountability

Confirm physical count matches your accountability spreadsheet, tabulation and VoteWA.

Ballots scanned = credited voters in VoteWA

**Physical Count**

Good ballots scanned into tabulation

AVU (if you have any)

**Add your challenges and any good ballots left to scan for final processing**

Unsigned

Signature Does Not Match

Too Late

Witness Signature Missing

Other than voter

ID Required

Canvassing Board – Return Envelopes Rejected  
Accepted return envelopes but ballots have not been scanned into final processing yet

Any ballots sent to Canvassing Board for voter intent

= Total should match total received (see accountability worksheet)

**VoteWA**

**Total returned**

* **Subtract challenged ballots, etc**

**= Good envelopes returned (credited voters)**

**If you do not match:**

Refer back to your logs, reports, notes.

Step away and breath. Come back with fresh set of eyes.

Ask for help.

OVERALL TIPS

1. Balance every day (physical count to VoteWA)
2. Balance at every stage of the process
3. Notes, Notes, and more Notes